

# Provider Access Policy

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Approved by	CLT
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Updated/amended and reason: (Legislative/cosmetic)	New policy required.
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EIA Date:	

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Capital City College is the trading name of Capital City College Group



## Rationale

At CCC, we are dedicated to delivering exceptional career education and guidance, which is crucial for shaping our learners' future. Our comprehensive approach prepares students for the workplace by offering a clear understanding of various career paths and job opportunities that they might find engaging and rewarding. We aim to equip them with essential self-development and career management skills and ensuring they achieve positive progression outcomes whether this be university, employment or further training. This empowers students to make informed decisions about their pathways, enhances their life opportunities, and contributes to a thriving and successful economy.

## Commitment

CCC is dedicated to providing opportunities for a diverse range of education and training providers to engage with our students. This ensures they are well-informed about approved technical education qualifications and apprenticeships. We recognise our responsibility to guide students towards the best possible outcomes, enabling their progression in both education and the workforce, whilst supplying employers with highly skilled individuals.

Our approach is impartial, aligning with our statutory duty to avoid bias toward any educational route, whether academic or technical. CCC is committed to make sure that all students are aware of every pathway to higher skills. We strive to provide comprehensive information on technical options and apprenticeships, in accordance with the Department of Education's guidelines (July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

## Aims

CCC policy for access to other education and training providers aims to:

- **Broaden Career Pathway Knowledge:** Enhance our students' understanding and awareness of all available career pathways, including technical qualifications and apprenticeships.
- **Support Informed Educational Choices:** Enable young people to explore educational and training opportunities beyond the college environment, ensuring they can make well-informed decisions about their future options.
- **Minimise Course Dropout Rates and NEET Risk:** Reduce the likelihood of students dropping out of their courses and prevent them from becoming NEET (Not in Education, Employment, or Training).



## **Student Entitlement**

CCC fully supports the statutory requirement for students to have direct access to other providers of further education, technical training, and apprenticeships. CCC will comply with the new legal requirement to provide at least six encounters with providers of approved technical education qualifications or apprenticeships. These encounters will be organised during themed weeks such as National Apprenticeship Week and National Careers Week. In addition to participating in careers events at CCC, providers can engage in careers enrichment projects and attend student tutorials.

## **Development**

This policy has been developed and is reviewed annually by the Careers Leader and the College Executive Team based on current good practice guidelines by the Department for Education.

## **Links with other policies**

It supports and is underpinned by key policies including those for Careers, Child Protection, Equality Diversity and Inclusion, and SEND.

## **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. CCC is committed to encouraging all students to make decisions about their future based on impartial information.

## **Requests for access**

Requests for access should be directed to Matt Wojtyniak, Deputy Principal Learner Experience, who can be contacted at [matt.wojtyniak@candi.ac.uk](mailto:matt.wojtyniak@candi.ac.uk).

## **Grounds for granting requests for access**

Access will be given for providers to attend during the college day and timetabled Careers events during the year. Students may also travel to another provider as part of a trip organised in partnership with CCC

## **Details of premises or facilities to be provided to a person who is given access**

CCC will offer a suitable space, as agreed with the provider. All rooms are equipped with IT hub points and screens; computer rooms can also be arranged if needed. The Careers Leader or Careers staff will coordinate these arrangements, working closely with the



provider to ensure the facilities meet the needs of the audience. CCC safeguarding checks will be conducted. Providers will be welcomed and supervised by a member of the Careers Team, who will facilitate their visit.

### **Live/Virtual encounters**

CCC will consider live online encounters with providers where requested, and these may be streamed into classrooms or career centres. Technology checks in advance will be required to ensure compatibility of systems.

### **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend to events to be informed on the careers offer throughout the year.

### **Management**

The Careers Team coordinates all provider requests and is responsible to their line manager.

### **Complaints Procedure**

Any complaints about this policy should be raised to

<https://www.capitalccg.ac.uk/contact-us>

Where it will be raised to will raise the complaint to the Deputy Principal Learner Experience.

### **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the College Leadership Team.

***Policy Coordinator: Graham Drummond, Group Director of Governance.***



## **Appendix**

### **Examples of providers who have been invited into CCC to date include:**

- Access Aspiration MAYOR'S FUND FOR LONDON
- ASK Apprenticeships
- City, University of London
- Goldsmiths, University of London
- Department for Energy Security and Net Zero (Civil Service)
- Investment 20/20
- University of Leicester
- University of Westminster

### **Examples of destinations of previous students from CCC are high and across the UK, they include:**

- Brunel University London
- City, University of London
- Kings College, University of London
- Ravensbourne University London
- Queen Mary University of London
- University of Hertfordshire
- Apprenticeships in Banking, Engineering, Hospitality, TFL and various digital and creative media.